



Please submit to the attention of Speech Request:  
**Families Northwest**  
**P.O. Box 40584 ♦ Bellevue, WA ♦ 98015**  
(phone): 425.869.4001 or 888.923.2645  
(fax): 425.869.4002  
(web): [www.familiesnorthwest.org](http://www.familiesnorthwest.org)

## SPEECH REQUEST FORM

DATE REQUEST MADE: \_\_\_\_\_ RESPONSE NEEDED BY: \_\_\_\_\_

**FAMILIES NORTHWEST OFFICE USE ONLY:**

Date received: \_\_\_\_\_ Follow up: \_\_\_\_\_

Confirmation: \_\_\_\_\_ Decision: \_\_\_\_\_

group info

ORGANIZATION NAME: \_\_\_\_\_

TYPE OF ORGANIZATION: ☐ Business club ☐ Church ☐ Non-profit org. ☐ Community service group  
☐ Company ☐ Ministry ☐ Political group ☐ Other \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CONTACT'S RELATIONSHIP TO ORGANIZATION: \_\_\_\_\_

ADDRESS/CITY/ST/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

event info

TYPE OF EVENT: ☐ Conference (multiple speakers) ☐ Regular meeting ☐ Special Event ☐ Banquet ☐ Retreat ☐ Forum  
☐ Church service ☐ Church class ☐ Outreach ☐ Other \_\_\_\_\_  
# of services

DATE(S) OF EVENT: \_\_\_\_\_ TIME OF EVENT: \_\_\_\_\_  
start time end time

TIME ALLOTTED TO SPEAK: \_\_\_\_\_ TIME SPEAKER BEGINS: \_\_\_\_\_

THEME OF EVENT: \_\_\_\_\_ EVENT LOCATION: \_\_\_\_\_

TYPE OF AUDIENCE: \_\_\_\_\_ AUDIENCE AGE RANGE: \_\_\_\_\_

AMOUNT OF PEOPLE INVITED: \_\_\_\_\_ AMOUNT OF PEOPLE EXPECTED: \_\_\_\_\_

Please note that submitting a speech request does not guarantee approval. All approved speech requests will be confirmed via letter or e-mail from a Families Northwest representative. The possibility of honorariums or reimbursed expenses does not determine whether a speech is accepted or not.

**ADDITIONAL INFORMATION ON OTHER SIDE ►**



speech info

- SPEAKER REQUEST: ☐ Jeff Kemp, President  
☐ K. Jason Krafsky, Director for Community Strategies  
☐ Rob Vatter, Senior Director for Development  
☐ Luke Nelson, Senior Associate for Community Strategies

**SPEAKER BIOS AT**  
[www.familiesnorthwest.org](http://www.familiesnorthwest.org)

- SPEECH TYPE: ☐ Topical speech ☐ Motivational speech ☐ Informational speech ☐ Fundraising speech  
☐ Emcee role ☐ Panel discussion ☐ Plenary Speaker ☐ Sermon  
☐ One of several speakers (list other speakers) \_\_\_\_\_

- GENERAL TOPIC(S) REQUESTED: ☐ FNW Informational ☐ Community Transformation ☐ Marriage & Family Movement  
☐ Marriage Issues ☐ Family-related Issues ☐ Life Story Testimony (Jeff Kemp)  
☐ Leadership/Teamwork ☐ Other: \_\_\_\_\_

GOAL FOR SPEECH OR MESSAGE: \_\_\_\_\_

other details

GOAL FOR EVENT: \_\_\_\_\_

OTHER USEFUL INFORMATION ABOUT EVENT, SPEECH OR ORGANIZATION: \_\_\_\_\_

PHYSICAL ADDRESS FOR SPEAKING ENGAGEMENT: \_\_\_\_\_

- Will FNW materials be made available to audience? ☐ yes ☐ no
- If an overnight stay is necessary, are lodging and meals provided? ☐ yes ☐ no
- If outside King County, are mileage and other transportation expenses covered? ☐ yes ☐ no
- Is an honorarium provided? (budgeted amount: \$ \_\_\_\_\_ ) ☐ yes ☐ no

notes

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